

1. Introduction

1.1 Purpose of Equality Analysis

The council has an important role in creating a fair society through the services we provide, the people we employ and the money we spend. Equality is integral to everything the council does. We are committed to making Croydon a stronger, fairer borough where no community or individual is held back.

Undertaking an Equality Analysis helps to determine whether a proposed change will have a positive, negative, or no impact on groups that share a protected characteristic. Conclusions drawn from Equality Analyses helps us to better understand the needs of all our communities, enable us to target services and budgets more effectively and also helps us to comply with the Equality Act 2010.

An equality analysis must be completed as early as possible during the planning stages of any proposed change to ensure information gained from the process is incorporated in any decisions made.

In practice, the term 'proposed change' broadly covers the following:-

- Policies, strategies and plans;
- Projects and programmes;
- Commissioning (including re-commissioning and de-commissioning);
- Service review;
- Budget allocation/analysis;
- Staff restructures (including outsourcing);
- Business transformation programmes;
- Organisational change programmes;
- Processes (for example thresholds, eligibility, entitlements, and access criteria.

2. Proposed change

Directorate	PLACE
Title of proposed change	PLA Sav Option 2 Reduce Service Hours by 21% across the borough
Name of Officer carrying out Equality Analysis	Robert Hunt/Joan Redding

2.1 Purpose of proposed change (see 1.1 above for examples of proposed changes)

Option 2: Reduce Service hours by 21% across the borough Proposal to reduce opening hours across all thirteen libraries in the borough by two days per week, except at Central where a one day reduction is proposed.

Savings would be achieved by a reduction in staffing levels by 15.99 FTE (25%), from 63.65 FTE to 47.66 FTE. This would achieve savings of £506,980/annum. These savings would be expected to be delivered in-year through a staffing restructure, and would be managed by the Council providing more control over the delivery.

By reducing opening hours there would be an overall reduction in weekly staffed operating hours of 270.5 hours, which is a 48% reduction. This would be mitigated by the introduction of additional unstaffed hours in neighbouring libraries, utilising Open+ technology. This mitigation would introduce 150 hours of unstaffed operating hours, limiting the reduction in weekly operating hours to 21%.

The Libraries Consultation is in two parts, Phase 1 and Phase 2. Phase 1 sought feedback from residents when proposals were at the formative stage. A survey asked residents for feedback on what they valued about the library service, what impact closing or an alternative operating model such as community managed provision at 5 local libraries would have on them and their community, and to suggest alternative options. When the survey closed on 14 March 2021 there were 2,510 respondents from the following Croydon libraries (some used more than one). Highlighted below are the libraries proposed for closure or community management in the Phase 1 consultation:

Response	Number of Respondents	Percentage of Respondents
Ashburton Library	332	15.43%
Bradmore Green Library	<mark>309</mark>	<mark>14.37%</mark>
Broad Green Library	<mark>152</mark>	<mark>7.07%</mark>
Central Library	1015	47.19%
Coulsdon Library	328	15.25%
New Addington Library	64	2.98%
Norbury Library	138	6.42%
Purley Library	310	14.41%
Shirley Library	<mark>377</mark>	<mark>17.53%</mark>
Sanderstead Library	<mark>467</mark>	<mark>21.71%</mark>
Selsdon Library	335	15.57%
South Norwood Library	<mark>414</mark>	<mark>19.25%</mark>
Thornton Heath Library	257	11.95%
Prefer not to say	9	0.42%
None of them	37	1.72%

From the feedback, we identified four options and two hybrid options:

- Option 1: Close five libraries
- Option 2: Reduce service hours by 21% across the borough
- Option 3: Five community run libraries
- Option 4: Outsource all libraries to a social enterprise or charitable organisation
- Option 5: Hybrid reduction in service hours (one day per week) to eight libraries and five community run libraries
- Option 6: Hybrid reduction in service hours (two days per week) to eight libraries and five community run libraries

These options are being analysed and will be considered by Cabinet who will decide which options go back out to public consultation in Phase 2. We are completing an Equalities Impact Assessment for each option. We will consider evidence from a range of sources, namely: Croydon Observatory data, Library Management System Data, Libraries Consultation feedback, Library events data and Library staff feedback on events participation.

This is an Equalities Impact Assessment on Option 2: Reduce Service hours by 21% across the borough.

3. Impact of the proposed change

Important Note: It is necessary to determine how each of the protected groups could be impacted by the proposed change. Who benefits and how (and who, therefore doesn't and why?) Summarise any positive impacts or benefits, any negative impacts and any neutral impacts and the evidence you have taken into account to reach this conclusion. Be aware that there may be positive, negative and neutral impacts within each characteristic. Where an impact is unknown, state so. If there is insufficient information or evidence to reach a decision you will need to gather appropriate quantitative and

qualitative information from a range of sources e.g. Croydon Observatory a useful source of information such as Borough Strategies and Plans, Borough and Ward Profiles, Joint Strategic Health Needs Assessments <u>http://www.croydonobservatory.org/</u> Other sources include performance monitoring reports, complaints, survey data, audit reports, inspection reports, national research and feedback gained through engagement with service users, voluntary and community organisations and contractors.

3.1 Deciding whether the potential impact is positive or negative

Table 1 - Positive/Negative impact on proposal Option 2 to Reduce Service hours by 21% across the borough

For each protected characteristic group show whether the impact of the proposed change on service users and/or staff is positive or negative by briefly outlining the nature of the impact in the appropriate column. If it is decided that analysis is not relevant to some groups, this should be recorded and explained. In all circumstances you should list the source of the evidence used to make this judgement where possible.

Protected characteristi c group(s)	Positive impact	Negative impact	Source of evidence
Age	If the service hours were reduced by 21%	 All Croydon: Croydon has 386,710 residents (ONS Estimates 2019): 22.2% (85,672) aged 0-15 	Library Membership Data

across all	• 6	4.1% (247,841)	aged 16-64			Дре	ndix 2 Februa	
libraries, there		3.8% (53,197) (-				2021; Croydo	
would be no								
library closures, and this would	According to ONS mid-year estimates, Croydon has the 4th largest number of young people aged 0-17 years old in London. One in four of Croydon's population is aged 0-17 years based on ONS MYE 2019.							
save				roydon's popula Croydon is the			Librari Consu	
£506,980/annum					Ingriest in Lone		Phase	
	-					gistered library members, which is	(14/1- 2021);	
						are Croydon residents, and those who roken down by age ranges.	7 Web	
			ik of Study in C	Sibydon. Delow	is a summary b	ioken down by age ranges.	Events spread	
			% of library		% of Croydon		partici	
	Age	Library	members by	Croydon	Population by		summ from li	
	Range	Members+	age group	Population*	age		staff	
	0-09	15,140	14.52%	54,952	14.21%	-		
	10-19	21,153	20.29%	47,985	12.41%			
	20-29	14,216	13.63%	44,820	11.59%			
	30-39	16,030	15.37%	59,423	15.37%	_		
	40-49	13,752	13.19%	53,552	13.85%	_		
	50-60	9,885	9.48%	53,052	13.72%			
	60-69	6,815	6.54%	35,305	9.13%	_		
	70-79	4,789	4.59%	22,819	5.90%	_		
	80+	2,485	2.38%	14,802	3.83%	-		
	Total	104,265		386,710 d-Year Population	Tatimatan 2010 ra			
	https://www	v.croydonobserva	tory.org/1-age/					
	+Although	it is more usual to ed a computer in a	provide an "Activ	e borrowers" figure is not possible after	for library member	ship, representing users who have borrowed a		
						Il population of Croydon. The highest		
						and young people. They represent ged 10-19 having a library		
	members		ייי <i>ף, אוו</i> ויד אייר, א		oung people ag			
	The shie	ative of Option	2 Doduce Cor	viaa haura hu 2	10/ coross the h	porough is to rotain the library		
						porough is to retain the library paid staffing to make the required		
	~~							

The alternative proposals would close or set up community managed libraries for those libraries with lowest usage, with the assumption this would impact the least number of Croydon residents. Although this approach could be demonstrated to impact 15% of library members, it has a disproportionate impact on some age groups of library members, which would be mitigated in part by Option 2:

Age ranges	Bradmore Green	Broad Green	Sanderste ad	Shirley	South Norwood	Total	All Library Member s	5 Libraries: % All Members of each age
0-09	459	610	579	418	923	2989	15140	19.74%
10-19	367	974	488	837	1169	3835	21152	18.13%
20-29	117	378	155	393	581	1624	14213	11.43%
30-39	197	440	274	330	857	2098	16029	13.09%
40-49	208	356	299	313	692	1868	13748	13.59%
50-59	182	188	181	301	499	1351	9881	13.67%
60-69	176	75	161	329	234	975	6815	14.31%
70-79	201	26	197	311	126	861	4786	17.99%
80-89	100	9	93	162	46	410	2056	19.94%
90+	31	4	17	35	10	97	429	22.61%
Total	2038	3060	2444	3429	5137	16108	104249	
% All Members	1.95%	2.94%	2.34%	3.29%	4.93%	15.45%		

Data from Library Management System February 2021

As a percentage of all library members, these libraries serve over 20% of older adults who are library members, especially in Bradmore Green and Shirley, and almost 20% of children and young people, especially in Broad Green and South Norwood. The impact on these age groups was reflected in the libraries consultation survey feedback. This number could be higher because not all library visitors will be included in these figures, because it is not a requirement to join the library to take part in activities, read the newspaper or browse the books.

Libraries Consultation Survey 14 January – 14 March 2021: Initial Libraries Consultation was undertaken 14 January – 14 March to reach all users, and also non users of Croydon Library services, particularly those directly affected by these proposals. There is also feedback from seven webinars. Only 1,418 (56%) respondents provided information about their age group:

Survey Response (1,418)	Number of Respondents	Percentage of Respondents
Under 18	15	1.06%
18-30	72	5.08%
31-40	346	24.40%
41-50	276	19.46%
51-60	215	15.16%
61-70	257	18.12%
71-80	139	9.80%
81+	27	1.90%
Prefer not to		
say	71	5.01%

Library Activities:

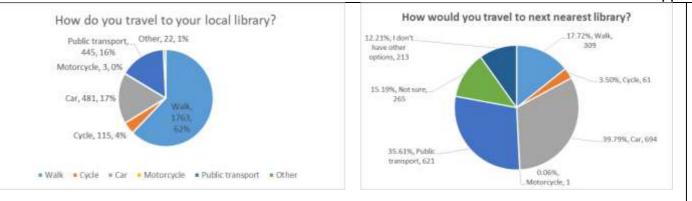
The Library service collects participation figures by age group for regular activities. From April 2019 – March 2020, there were 6,261 activities across all 13 Croydon libraries, with 73,965 participants of all ages, generating 3,839 new members over the year.

In that year, the five local libraries proposed for closure or community management ran 30% of all Croydon's regular events and activities with approximately 15,000 attendees over the year. Below is a breakdown from the events data for libraries, broken down by age groups. (See Table 1 below for more details)

Events & Activities 2019/20	All Libraries	Bradmore Green	Broad Green	Sander stead	Shirley	South Norwood	Total 5 libraries	% of all libraries
Children and Young People (0 to 17)	3,103	171	351	112	109	252	995	32.07%
Adults (18 to 49)	1,881	20	111	28	169	102	430	22.86%
Older People (50+)	1,094	51	64	37	30	164	346	31.63%
Family	183	3	30	9	15	55	112	61.20%
Annual Total Events	6,261	245	556	186	323	573	1,883	30.08%

Activities by age group include:

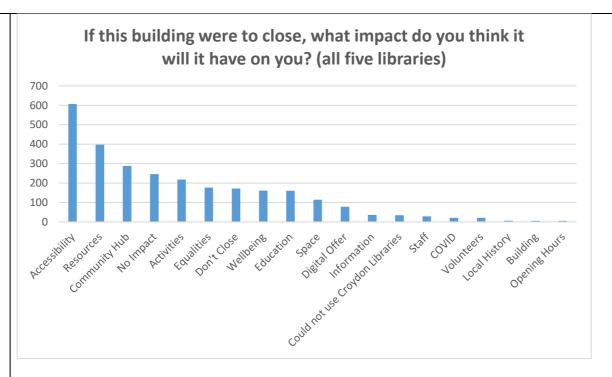
Abbe	naix z
 Babies/toddlers: weekly Rhymetimes (singing & playing, social for parents); Bookstart – earliest literacy support 	
 Toddlers/pre-school: weekly Storytimes, Bookstart, sessions with King's College Hospital promoting dental health 	
 Pre-school/Primary: Craft activities, Summer Reading Challenge, homework sessions, Lego Club, Code Club, Homework club, Chatterbooks reading groups, National Storytelling Week, World Book Day, Class visits, special author events 	
 Secondary: Study space, Work experience, Volunteering (Duke of Edinburgh, Summer Reading Challenge), Poetry (Instapoetry), 	
 Adults: free internet access & free WiFi, space for work and study, CV/employment support, business support, job clubs, volunteering 	
 Adults with learning difficulties/autism: Books Beyond Words reading group, Volunteering Adults/Older Adults: Reading Groups, Digital IT skill support, Craft clubs, Knit & Knatter, Coffee mornings, Talks, Volunteering, language (ESOL) classes, Ancestry, Information Sessions (Housing, Warmer Homes, Health topics) 	
Option 2, reduce service hours by 21% across the borough, can be seen as a mitigation for all other options, especially for Option 1: closure of five local libraries. If the local libraries closed or services reduced, there would be additional activities arranged at nearest larger library, however not all activities would transfer, and survey feedback was that events such as rhymetimes are already busy in hub libraries and would be oversubscribed or further limited by COVID social distancing. Also, respondents said there would be logistical difficulties continuing class visits from nearby schools; it would be more difficult to offer volunteering and work experience opportunities to local young people (Duke of Edinburgh & work experience). Existing volunteers who are older or disabled told us they would not be able to travel to the next nearest library. Established reading groups, craft groups, Knit & Knatter groups would have to find another local venue.	
The feedback from the libraries consultation and webinars, as well as staff feedback on events participation, have identified that many users would not be able to travel to another location, illustrated below.	



Breakdown of the 213 who replied "I don't have other options"

Age Range	Female	Male	Other	Prefer not	(blank)	Total
				to say		
Under 18		3				3
18-30	3	2				5
31-40	40	8				48
41-50	19	7				26
51-60	10	7				17
61-70	9	5			1	15
71-80	6	4				10
81+	5	2				7
Prefer not to say	2	3	1	6		12
(blank)					70	70
Total	94	41	1	6	71	213

Of the 213 respondents who told us they had no other options, the largest single group were women between 31-40, and based on the subsequent comments, it is likely most are mothers with children who participate in rhymetimes. Feedback from users of all the libraries regarding reasons they could not travel to another library, included additional cost, inadequate public transport (2 buses), insufficient or costly parking, no time for additional journey especially time constraints around the school run, logistics of travel with young children on public transport, fear of travel because of personal mobility, fear of crime on transport and in alternative communities. Other objections were pollution from additional car journeys, preference for local library, did not like noisy or busy alternative library. "Accessibility" of libraries as a negative impact of the proposals was mentioned more than any other as illustrated below:



If it was decided to reduce service hours by 21% across 13 libraries, all library buildings would remain open, providing access to books and digital services, with regular activities. Library opening hours would be co-ordinated to ensure there was always an open library in each area of North, Central and South. Regular activities would be rescheduled to ensure they were continued on open days in each library. Open+ technology would allow some libraries to extend unstaffed opening hours to registered members.

To summarise:

Changes to Croydon library services have a potential impact on at least one in four of all Croydon residents of all ages (26%). For option 2: Reduce Service hours by 21% across the borough, savings on the operational budget could be achieved without closing library buildings.

Respondents to the survey, participants at the webinars, and local staff have expressed concern that the original proposed closures would have a disproportionate impact on those who could not travel to the alternative libraries. Whereas there is a mitigation in the Home Library Service book service for residents with mobility issues or other disability, there would be a reduction in a local service with space for activities for those who find it difficult to travel to larger libraries and would not have access to regular activities, social or study space. It is noted that the local libraries provided 30% of all regular activities for all ages pre-COVID. More importantly, these five libraries serve 20% of all the older adults who are library

	 who are library members, especially in Br Reducing service hours by 21% across th borough, and reduce the impact on all ag Based on the evidence above, the reduce the age groups listed below, although less Families with young children (time, log Adults without digital access; jobless Seniors who have told us it is difficult 	on and Shirley, and almost 20% of children and young people road Green and South Norwood. The borough would ensure the reduction was spread across the e groups. The groups is likely to have a disproportionate impact on s severe than closure of libraries:	pendix 2
Disability If the service hours were reduced by across all libraries, th would be n library clos and this wo save £506,980/a	21% Statistics on Croydon residents with disable activities are limited a little for 7.9% of residence Present Library Database: Out of 104,249 library members, only 309 disability. Of the 1% (1116) who said the impairment 30% and mobility (27.6%): Inum Disability Resp Perce ntage Dexterity 2 Dexterity 2 Dexterity 139 Difficulty 139 Difficulty 139 Mobility 308 OTHER 140 1116	bility is from 2011 (Census 2011) which says that day-to-day sidents, and limited a lot for 6.7% of residents. We completed information about disability and 29% declared nory had a disability, breakdown is below with largest group Visual I_{100} I_{100} I_{100	Library Membership Data February 2021; Croydon Observatory data; Libraries Consultation Phase 1 (14/1-14/3 2021); 7 Webinars; Events spreadsheet participation summaries from library staff

Volunteering: there are local disabled volunteers at most of the five libraries, supporting Summer Reading Challenge, coffee mornings, reading groups. They have said they could not travel elsewhere and a reduction in hours that kept all the libraries open would enable them to continue volunteering.

Books Beyond Words: reading group for adults with learning disability or autism who attend in small groups with their carers and read specialized picture books. Sessions include drawing or colouring and sometimes drama in response to the stories. There are storybooks as well as books with topics such as visiting the doctor. Travel to sessions requires parking and easy access which means the group meeting at Bradmore Green could not move to Coulsdon or Purley. By reducing opening hours and keeping all libraries open, the library would remain open for this activity.

Libraries Consultation Survey:

Of 1397 respondents who completed the disability information, 14.68% said their disability limited them in some way, with 50 (3.58%) respondents limited a lot. Details below with ages.

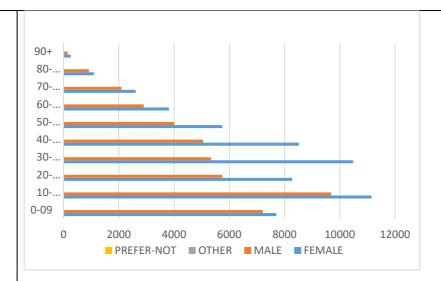
11 50 294 224 .76 .92 .95 .8 .17	3 23 15 10 16 1 2	1 11 21 25 21 29 31 8	4 4 6 7 13 6 5	12 68 342 270 214 250 133 23
294 224 .76 .92 .95 .8	23 15 10 16 1 2	21 25 21 29 31	4 6 7 13 6	342 270 214 250 133
224 .76 .92 .95 .8	15 10 16 1 2	25 21 29 31	6 7 13 6	270 214 250 133
.76 .92 95 8	10 16 1 2	21 29 31	7 13 6	214 250 133
.92 95 8	16 1 2	29 31	13 6	250 133
95 8	1 2	31	6	133
8	2		-	
-		8	5	23
17	40			
±/	42	4	2	65
13		4	3	20
80 1	.12	155	50	1397
1% 8.0	2%	11.10%	3.58%	
	80 1	080 112	080 112 155	080 112 155 50

There were 213 (12.21% respondents who told us they had no other options for travel to their next nearest library, and of those the numbers who told us about a disability is in the table below:

Yes, limited a little	26	12%
Yes, limited a lot	19	1%

		ſ						Арре	endix 2
		Library Ser Option 1: c who have t Green Libra area. Optio	vice which o losure of fiv aken part ir ary pointed on 2: Reduc	delivers bo re libraries activities out the lib ce Service	would ha and volun rary closu hours by	eir homes, v ve a dispro nteered in th re would de 21% across	which woul portionate he five loca ecrease the s the borou	still want to borrow books, there is a Home ld be an effective mitigation. impact on local residents with a disability, al libraries. Residents from Bradmore e number of disabled toilets available in the ugh would keep the libraries and for those residents with disability.	
Gender	If the service hours were reduced by 21% across all libraries, there would be no library closures, and this would save	• 198 Library Da Out of 104,	,875 (48.6% ,835 (51.4% tabase:	6) are Mal 6) are Fen members,	e nale there is ir	nformation		2019): der for 102,793 illustrated below: 59,666	Library Membership Data February 2021; Croydon Observatory data;
		Age Range	FEMALE		OTHER	PREFER-	Total		Libraries Consultation
	£506,980/annum	0-09	7702	7216		8	14926		Phase 1
		10-19	11150	9689			20839		(14/1-14/3 2021);
		20-29	8276	5749	1		14026		7 Webinars;
		30-39	10482	5335	1	2	15820		Events
		40-49	8526	5054		1	13581		spreadsheet; participation
		50-59	5740	4009	1		9750		summaries
		60-69	3816	2901		1	6718		from library
		70-79	2613	2088			4701		staff
		80-89	1101	917			2018		
		90+	260	154			414		
		Total	59666	43112	3	12	102793		





Libraries Consultation Survey:

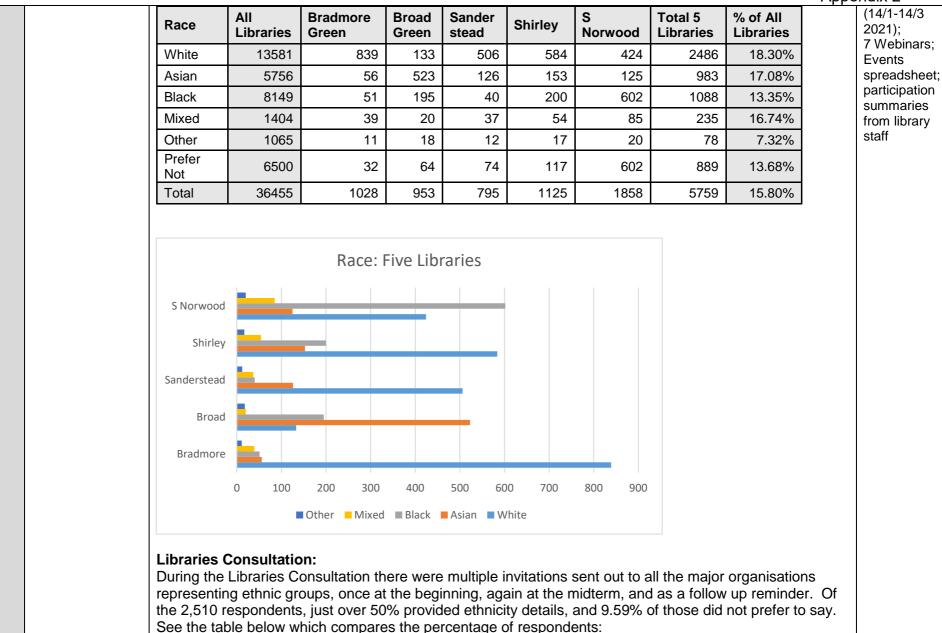
Of 2,510 respondents, 1,397 (56%) provided information on gender, and there were a disproportionate number of women respondents as against library members for all age groups; and 51 (3.65%) did not indicate a gender.

Gender Comparison	Female	Male
Library Survey (Library members)	987 (70.65%)	365 (25.48%)
Library Membership	59,666 (58%)	43,112 (42%)

Reviewing the survey responses, many of the female respondents said they looked after children, took them to rhymetimes and other activities, and fit library activities in around the school run. Older women tended to take part in reading groups, craft activities, coffee mornings and knit & knatter. However, although more women attend library activities, and more responded to the survey, a significant number of male respondents visit the library and take part in these activities as well.

Of the 213 (12.21%) respondents who told us they had no other options for travelling to an alternative library, and provided information on gender, 94 were female and 41 were men. Over half the women were between ages 31 and 50. Survey responses suggest that Option 1: Close five libraries would have a disproportionate impact on older women and women with children, outlined in detail under "Age" and "Maternity" characteristics, but option 2: Reduce Service hours by 21% across the borough, although it would reduce access, would be a mitigation by keeping all library buildings open for services and activities, and this would not be likely to have an impact on one particular gender

		Αρρε	endix 2
Gender Reassignme nt	Savings	Due to the inclusive nature of libraries nationally, and of the partner organisations that operate within libraries, it is part of Croydon Libraries' service plan to provide activities and resources that are inclusive of gender identity. In addition to providing books specific to the transgender community, the annual Cultural Calendar for Croydon Libraries always includes Transgender Day of Remembrance in November, LGBTQ History Month in February and Pride in summer, hosting speakers, poetry, talks, art and books on display in all branch libraries. For many years Croydon Central Library has hosted the Rainbow Reading Group as well as the annual LGBTQ History Month display from CAGS (Croydon Area Gay Society est. 1971) However, in the initial Libraries Consultation it is not certain from the demographic report that there were residents from the transgender community who provided feedback, because no respondent indicated gender reassignment, so Croydon Libraries will test this assumption in the follow-up public consultation by contacting local Croydon groups, including TransPals, The Bridge, CAGS, Aurora, the LGBTQ Croydon Council staff forum.	Review as part of Phase 2
		If libraries hours were reduced, there would not be a reduction in books, information displays, and inclusive space and activities to raise awareness of issues for the transgender community.	
Marriage or Civil Partnership	Savings	The Library service does not collect information regarding marriage and civil partnership because it is not required for the service and would exceed GDPR limits for collecting data. Consideration of the characteristic of marriage and civil partnerships need only be in respect of eliminating unlawful discrimination. In this regard, the proposed implementation plan would not in any way exclude individuals who are legally married or in a civil partnership. Therefore, this characteristic should not be disproportionately affected under any of the proposals.	Review as part of Phase 2
Religion or belief	Savings.	Libraries nationally are inclusive, and encourage visitors and partners who operate in libraries to welcome residents of all faiths. It is part of Croydon Libraries' service plan to provide activities and resources that are inclusive of all religious communities and to celebrate a diverse range of religious holidays throughout the year. If library hours were reduced, there would not be a reduction in books, information displays, and inclusive	Review as part of phase 2
Race	If the service hours were reduced by 21% across all libraries, there would be no library closures, and this would save £506,980/annum	 space and celebrations to highlight the diverse range of faiths in Croydon. The <i>Croydon Borough Profile</i> "population continues to grow from long-term international migration and 17.1% of the population is made up of non-UK born residents according to ONS 2018 estimates". Library Management System Of the 104,249 library members, only 36,455 (35%) library members provided information on ethnicity. See below a breakdown of library membership by ethnicity for each of the libraries proposed to close. Please note that many library users who visit and take part in activities are not registered on the system. 	Library Membership Data February 2021; Croydon Observatory data; Libraries Consultation Phase 1



Response from 1408 respondents	Number of Respondents	Percentage of Respondents
White	987	70.10%
Asian	117	8.31%
Black	80	5.68%
Mixed	74	5.26%
Other	15	1.06%
Prefer not		
to say	135	9.59%

Survey respondents expressed concern that the absence of a library or a change to library services in areas with more diverse ethnic groups could worsen existing deprivation in those communities. Staff in all libraries provided feedback on residents who attended activities in libraries, and reported an increasingly diverse group attending rhymetimes, who benefitted from the opportunity to meet, socialize and feel more part of the local community, especially those new to the UK for whom English was a second language.

Broad Green: The Asian community use this local library for regular language classes, IT support and social or health activities, and to access books in other languages. The rhymetime sessions are diverse with 45% Asian, 20% Black and 35% white local families. Some activities could not be replicated, such as Homework club after school: 126 homework sessions per annum with 534 attending over the year, 60% under the age of 9, several with disabilities. Approximately 60% are Asian and 30% Black and many have English as a second language. Many do not have internet access or printing at home and could not travel to Thornton Heath or Central library.

South Norwood: There is a large ethnic population and areas of deprivation, and there was much feedback regarding this through survey and webinar feedback, who said that closing the libraries or reducing services would have a disproportionate impact particularly on young people from the black community who would not have access to computers at home or study space after school. Rhymetimes are attended by a diverse range of nationalities and ethnicities, including black, Asian and white families and include African, Caribbean, Polish, Spanish, Greek, Chinese and Italian parents.

							Арре	endix 2
			es open for s	services a			nitigate this negative impact by re could still be a disproportionate	
Sexual Orientation	Savings	Due to the inclusive nature of libraries nationally, and of the partner organisations that operate within libraries, it is part of Croydon Libraries' service plan to provide activities and resources that are inclusive of all LGBTQ communities. In addition to providing books specific to the LGBTQ community, the annual Cultural Calendar for Croydon Libraries always LGBTQ History Month in February and Pride in summer, hosting speakers, poetry, talks, art and books on display in all branch libraries. For many years Croydon Central Library has hosted the Rainbow Reading Group as well as the annual LGBTQ History Month display from CAGS (Croydon Area Gay Society est. 1971) However, in the initial Libraries Consultation it is not certain from the demographic report that there were						
		assumption in the follo The Bridge, CAGS, A If library hours were re	ow up public urora, the L educed ther	c consulta GBTQ C e would i	ation by contac roydon Council not be a reduct	ting local Cr staff forum. ion in books	, information displays, and inclusive	
Pregnancy or Maternity	If the service hours were reduced by 21% across all libraries, there would be no library closures, and this would save £506,980/annum	 space and activities to raise awareness of issues for the LGBTQ community. All Croydon Libraries provide books and information on pregnancy health and child development and nutrition, to support residents in this category. There are also regular free activities led by library staff for mothers and fathers with babies and toddlers, such as Baby Bounce and Rhymetime, activities which have a positive impact: new parents benefit from as they build social networks and get support from other parents; babies and toddlers are introduced to singing, their first books, and parents say it's an opportunity for all to bond and socialize. In 2019/20 the five libraries proposed to close provided 32% of the under 5s regular activities and events, and there were 6,258 attendees, or 17% of all library attendance. South Norwood provided the most, with 						Libraries Consultation Phase 1 (14/1-14/3 2021); 7 Webinars; Events spreadsheet; participation summaries from library staff
		Croydon Libraries: Events	Under 5s Events	% All	Attendees at Events	% All Attendees		
			LYCING	Events		/ techaces		
		ALL LIBRARIES	1786		36,796			
		Bradmore Green	93	5%	421	1%		
		Broad Green	108	6%	1,145	3%		
		Sanderstead	99	6%	1,369	4%		
		Shirley	51	3%	408	1%		
		S Norwood	222	12%	2,915	8%		
		Total (5)	573	32%	6258	17%		

Libraries Consultation: Survey and Webinar feedback identified the importance of local libraries to the wellbeing of mothers and babies, the value of the access to early years books, and the benefits of activities on child development and the wellbeing of parents. Above under Age and Gender, 83.20% of respondents told us they walked to their local library now, and if they had to travel to the next nearest, 12.21% (213), the majority women aged 31-50, said they would have no other options. In addition to the activities and resources on offer, there would also be a decrease in the number of local baby changing facilities in the area. Respondents expressed strongly that the proposals would disproportionately impact mothers and their babies & toddlers who would find it difficult to travel to other libraries because of cost, time, no parking, wish to stay local, choice (don't like larger libraries).
Reducing service hours by 21% across the borough would mitigate against library closures by keeping the libraries open for services and activities, but the reduction in service hours would likely have a disproportionate impact on mothers and babies.

When you act to reduce any negative impact or maximise any positive impact, you must ensure that this does not create a negative impact on service users and/or staff belonging to groups that share protected characteristics. Please use table 4 to record actions that will be taken to remove or minimise any potential negative impact

3.2 Additional information needed to determine impact of proposed change

Table 2 – Additional information needed to determine impact of proposed change

If you need to undertake further research and data gathering to help determine the likely impact of the proposed change, outline the information needed in this table. Please use the table below to describe any consultation with stakeholders and summarise how it has influenced the proposed change. Please attach evidence or provide link to appropriate data or reports:

Additional information needed and or Consultation Findings Feedback from individuals with protected characteristics who use affected libraries: what library services do they use; most valued services and/or activities; impact on them and on their community – Feedback on options	Information source Libraries Consultation Phase 1 finished 14 March 2021	Date for completion Phase 1 April 2021 Phase 2 consultation May to July 2021
To what extent is it reasonable to assume residents can travel 1.213 miles to use a larger library with more facilities	Libraries Consultation Phase 1 finished 14 March 2021	April 2021

		Appendix 2
Ideas for cost neutral alternatives to closing the libraries from local residents to benefit all local residents. All viable options will be considered for inclusion in options report which will comprise an equalities review and further consultation with residents	Libraries Consultation, Email, Webinars, Workshops, Other Council departments and Community groups Options to Cabinet 17 May 2021 followed by Phase 2 Libraries Consultation	April 2021
Feedback on options from LGBTQ+ communities on impact, positive or negative, on gender identity or sexual orientation	Libraries Consultation Phase 2	July 2021
Feedback on options from the diverse range of Croydon's religious communities	Libraries Consultation Phase 2	July 2021

For guidance and support with consultation and engagement visit <u>https://intranet.croydon.gov.uk/working-croydon/communications/consultation-and-engagement/starting-engagement-or-consultation</u>

3.3 Impact scores

Example

If we are going to reduce parking provision in a particular location, officers will need to assess the equality impact as follows;

- 1. Determine the Likelihood of impact. You can do this by using the key in table 5 as a guide, for the purpose of this example, the likelihood of impact score is 2 (likely to impact)
- 2. Determine the Severity of impact. You can do this by using the key in table 5 as a guide, for the purpose of this example, the Severity of impact score is also 2 (likely to impact)
- 3. Calculate the equality impact score using table 4 below and the formula Likelihood x Severity and record it in table 5, for the purpose of this example Likelihood (2) x Severity (2) = 4

Table 4 – Equality Impact Score



Key	
Risk Index	Risk Magnitude
6 – 9	High
3 – 5	Medium
1 – 3	Low



 Table 3 – Impact scores:
 These will be reviewed following Libraries Consultation on basis of that feedback

Column 1	Column 2	Column 3	Column 4
PROTECTED GROUP	LIKELIHOOD OF IMPACT SCORE	SEVERITY OF IMPACT SCORE	EQUALITY IMPACT SCORE
	Use the key below to score the likelihood of the proposed change impacting each of the protected groups, by inserting either 1, 2, or 3 against each protected group. 1 = Unlikely to impact 2 = Likely to impact 3 = Certain to impact	Use the key below to score the severity of impact of the proposed change on each of the protected groups, by inserting either 1, 2, or 3 against each protected group. 1 = Unlikely to impact 2 = Likely to impact 3 = Certain to impact	Calculate the equality impact score for each protected group by multiplying scores in column 2 by scores in column 3. Enter the results below against each protected group. Equality impact score = likelihood of impact score x severity of impact score.
Age	2	3	6
Disability	2	3	6
Gender	2	2	4
Gender reassignment	1	1	1
Marriage / Civil Partnership	1	1	1
Race	2	3	6
Religion or belief	1	1	1
Sexual Orientation	1	1	1
Pregnancy or Maternity	2	3	6



4.1 **Public Sector Duties**

Tick the relevant box(es) to indicate whether the proposed change will adversely impact the Council's ability to meet any of the Public Sector Duties in the Equality Act 2010 set out below.

Advancing equality of opportunity between people who belong to protected groups

Eliminating unlawful discrimination, harassment and victimisation

Fostering good relations between people who belong to protected characteristic groups

Important note: If the proposed change adversely impacts the Council's ability to meet any of the Public Sector Duties set out above, mitigating actions must be outlined in the Action Plan in section 5 below.

5. Action Plan to mitigate negative impacts of proposed change

Important note: Describe what alternatives have been considered and/or what actions will be taken to remove or minimise any potential negative impact identified in Table 1. Attach evidence or provide link to appropriate data, reports, etc:

Table 4 – Action Plan to mitigate negative impacts. This will be reviewed following outcome of Libraries Consultation after 14 March 2021; and again after the decisions taken on options in Cabinet 17 May 2021 when planning Phase 2 consultation

Complete this table to show any negative impacts identified for service users and/or staff from protected groups, and planned actions mitigate them.

Protected characteristic	Negative impact	Mitigating action(s)	Action owner	Date for completion
Disability	Access to their existing local library	Investigating individuals affected for	Joan Redding,	April 2021
	services; travel to larger library	each of the 5 libraries		May 2021
	Follow up after Survey: 198	Reducing opening hours by 21%		
	respondents (approx. 8% of all	would be a mitigation; there would be		
	respondents) told us they had a	an open library in North/Central/South		
	disability which limited them to some	every day excluding Sunday.		
	degree, 47 limited a lot.	Regular activities would be		
	213 (9% overall) respondents told us	concentrated on open days.		
	they could not travel to their nearest			



	alternative library. Of those, 13%had a disability. If they could not use their local library they would not be able to access the activities and volunteering opportunities.	Open+ technology would allow extending unstaffed open hours in selected libraries Home Library Service (books delivered to homes) is an option for residents with a disability who cannot travel to a library.		
Race	Possible disproportionate impact on closure of Broad Green Library under review Follow up after survey: There would be a disproportionate impact on ethnic groups/ communities in Broad Green and South Norwood, without local alternatives. Respondents suggested closure of these libraries would worsen existing deprivation for these communities	Libraries Consultation and webinars; Reducing opening hours by 21% would be a mitigation; there would be an open library in North/Central/South every day excluding Sunday. Regular activities would be concentrated on open days. Open+ technology would allow extending unstaffed open hours in selected libraries	Joan Redding, Liz Hollowood	April 2021 May 2021
Sex (gender)	Possible disproportionate impact on women who are larger group of active users Follow up after survey: 71% of respondents were women; Of the respondents who said they could not travel to their nearest library, 94 were women (most aged 31 – 40) and 41 were men.	Libraries consultation and webinars Reducing opening hours by 21% would be a mitigation; there would be an open library in North/Central/South every day excluding Sunday. Regular activities would be concentrated on open days.	Joan Redding,	April 2021 May 2021



		Open+ technology would allow extending unstaffed open hours in selected libraries See impact under Age and Maternity Phase 2 consultation – engage more men		
Gender reassignment	Follow up after survey: not asked as part of survey; no feedback	Review as part of Libraries Consultation For Phase 2 consultation will be contacting local Croydon groups, including TransPals, The Bridge, CAGS, Aurora, the LGBTQ Croydon Council staff forum.	Joan Redding, Lucy Lawrence	April 2021 May 2021
Sexual orientation	Follow up after survey: not asked as part of survey; no feedback	Will review as part of libraries Consultation For Phase 2 consultation will be contacting local Croydon groups, including TransPals, The Bridge, CAGS, Aurora, the LGBTQ Croydon Council staff forum.	Joan Redding	April 2021 May 2021
Age	Disproportionate impact on mothers with babies and young children, school age children, jobless adults without digital access and seniors Follow up after survey: If services were closed or reduced, there could be a disproportionate impact on the	Libraries consultation and webinars Reducing opening hours by 21% would be a mitigation; there would be an open library in North/Central/South every day excluding Sunday. Regular activities would be concentrated on open days.	Joan Redding	April 2021 May 2021





	 following age groups if the proposed closure took place: Families with young children (time, logistics, cost) Adults without digital access; jobless (cost, time) Seniors who have told us it is difficult to travel (cost, fear of crime, fear of injury) School children after school and school visits (not reflected in data; in free text) 	Open+ technology would allow extending unstaffed open hours in selected libraries		
Religion or belief	Possible impact Follow up after survey: not asked as part of survey; no feedback from residents to survey, webinars or staff	As part of libraries consultation, contacted all temples, mosques, and churches. Phase 2 consultation – will contact same organisations again for feedback	Joan Redding	April 2021 May 2021
Pregnancy or maternity	Disproportionate impact on mothers and babies/toddlers Follow up after survey: If services were closed or reduced, there could be disproportionate impact on families with young children because they would find it difficult to travel to alternative library (logistics, cost, time – school run)	As part of libraries consultation contacted nurseries and children's centres. Reducing opening hours by 21% would be a mitigation; there would be an open library in North/Central/South every day excluding Sunday. Regular activities would be concentrated on open days.	Joan Redding	April 2021 May 2021



		Open+ technology would allow extending unstaffed open hours in selected libraries		
Marriage/civil partnership	N/A	Will review as part of Libraries	Joan Redding,	April 2021
	Follow up after survey: not asked as	Consultation Phase 2 consultation –		May 2021
	part of survey; no feedback	will ask for feedback		
6. Decision on the	e proposed change			

Decision	nformation outlined in this Equality Analysis enter X in column 3 (Conclusion) alongside the relevant statement to show your Definition	Conclusion -
		Mark 'X' below
No major change	Our analysis demonstrates that the policy is robust. The evidence shows no potential for discrimination and we have taken all opportunities to advance equality and foster good relations, subject to continuing monitoring and review. If you reach this conclusion, state your reasons and briefly outline the evidence used to support your decision.	
Adjust the proposed change	We will take steps to lessen the impact of the proposed change should it adversely impact the Council's ability to meet any of the Public Sector Duties set out under section 4 above, remove barriers or better promote equality. We are going to take action to ensure these opportunities are realised. If you reach this conclusion, you must outline the actions you will take in Action Plan in section 5 of the Equality Analysis form	X
Continue the proposed change	We will adopt or continue with the change, despite potential for adverse impact or opportunities to lessen the impact of discrimination, harassment or victimisation and better advance equality and foster good relations between groups through the change. However, we are not planning to implement them as we are satisfied that our project will not lead to unlawful discrimination and there are justifiable reasons to continue as planned. If you reach this conclusion, you should clearly set out the justifications for doing this and it must be in line with the duty to have due regard and how you reached this decision.	
Stop or amend the	Our change would have adverse effects on one or more protected groups that are not justified and cannot be mitigated. Our proposed change must be stopped or amended.	

proposed change		
Will this decision be considered at a scheduled meeting? e.g. Contracts and	Meeting title: Cabinet	
Commissioning Board (CCB) / Cabinet	Date: 17 May 2021	

7. Sign-Off				
Officers that must approve this decision				
Equalities Lead	Name:	Yvonne Okiyo	Date: 06.06.2021	
	Position:	Equalities Manager		
Director	Name:	Stephen Tate	Date: 07.05.2021	
	Position:	Director for Growth, Employment and Regeneration		

Events & Activities 2019-20	All Libraries			Bradmore Green			Broad Green			Sanderstead			Shirley			South Norwood		
	Events	Attende es	New joiner s	Eve nts	Attend ees	New Joiners	Eve nts	Attend ees	New Joiners	Eve nts	Attend ees	New Joiners	Eve nts	Attend ees	New Joiners	Eve nts	Attend ees	New Joiners



Children and Young People (0 to 17)	3103	51611	2845	171	1010	0	351	2270	4	12	164	0	7	103	18	13	125	0
Adults (18 to 49)	1881	13183	811	20	255	0	111	656	6	28	207	0	169	1005	14	102	216	82
Older People (50+)	1094	5507	142	51	170	0	64	230	0	37	117	0	30	62	11	164	164	23
Family	183	3664	41	3	52	0	30	318	0	9	93	0	15	121	0	55	1083	18
Annual Total Events	6261	73965	3839	245	1487	0	556	3474	10	186	1941	13	323	2607	145	573	4735	240

Table 2: Disability summary for all libraries from Library Management System – represents 1% of all members

DISABILITY	Ashburton	Bradmore Green	Broad Green	Coulsdon	Croydon Central	Croydon Home Service	New Addington	Norbury	Purley	Sanderstead	Selsdon	Shirley	South Norwood	Thornto n Heath	Total
Dexterity					1									1	2
Hearing	2	5	1	8	39		4	6		2	16	3	7	4	97
Learning Difficulty	4	7	4	7	52		16	10	2	2	7	4	9	15	139
Mental Health	1	1	1	2	57	1	3	5			2	4	1	1	79
Mobility	15	5		11	174	44	8	7	3	2	19	7	4	9	308
Multiple Disability				1	14		1				1		1		18
Visual	12	12	4	18	114	9	16	15	14	9	69	15	9	17	333
Other	4	2	1	8	52	12	8	8	3	2	15	5	11	9	140
Grand Total	38	32	11	55	503	66	56	51	22	17	129	38	42	56	1,116

Table 3: Ethnicity Summary of library members for all libraries (Library Management System)



RACE	Ashburton Library	Bradmore Green Library	Broad Green Library	Coulsdon Library	Croydon Central Library	Home Library Service	New Addington Library	Norbury Library	Purley Library	Sanderstead Library	Selsdon Library	Shirley Library	South Norwood Library	Thornton Heath Library	Grand Total
White British	520	793	83	1683	3362	70	758	255	613	431	1124	497	279	274	10742
White Irish	14	12	3	34	107	4	17	11	7	10	16	11	17	13	276
White Gypsy					1										1
White - Other	73	34	47	202	1286	5	93	152	101	65	133	76	128	167	2562
Asian Bangladeshi	13	1	13	14	99		3	22	8	5	8	13	15	16	230
Asian British	1			1	58				2	2	4	3		6	77
Asian Chinese	16	2	8	38	127		6	12	22	12	27	8	12	14	304
Asian Indian	91	17	225	149	1310	2	19	137	105	63	110	61	30	163	2482
Asian Other	59	28	215	102	773		39	117	74	26	58	45	36	97	1669
Asian Pakistani	49	8	62	63	363		27	167	43	18	33	23	32	106	994
Black African	128	15	105	134	1965		493	244	76	17	103	112	315	485	4192
Black British	1	1	1	5	129		1		4		4	10	3	37	196
Black Caribbean	101	16	63	75	1098	6	119	190	44	17	65	66	212	319	2391
Black Other	55	19	26	53	879		32	39	68	6	32	12	72	77	1370
Mixed Other	35	11	6	64	240	1	10	38	18	18	21	12	22	24	520
Mixed - White & Asian	6	13	2	41	73		2	12	16	9	12	11	11	1	209
Mixed - White & Black African	16	5	8	25	114		13	17	11	6	8	12	20	16	271
Mixed - White & Black Caribbean	21	10	4	43	165		25	28	14	4	18	19	32	21	404
Other - Arab				1	16									5	22
Other	8	11	18	32	631	1	146	33	29	12	40	17	20	45	1043
Prefer not to say	298	32	64	85	2697	3	304	291	192	74	177	117	602	1564	6500
Total	1505	1028	953	2844	15493	92	2107	1765	1447	795	1993	1125	1858	3450	36455